# UKIAH VALLEY SANITATION DISTRICT
## APPROVED ADMINISTRATIVE BUDGET
## FISCAL YEAR 2014-2015

| FUND 9402 Munis ACCOUNT NUMBER | EXPENDITURE DESCRIPTION | Notes | 2011/2012 App.Rev. | 2012/2013 App./Rev. | 2013/2014 App.Rev. | 2014/2015 DM Proposed | 2014-2015 Finance Comm. Rec. | 2014/2015 Board Approved |
|---|---|---|---|---|---|---|---|---|
| **7402.110.000** | **Wages & Payroll (Personnel)** | | **$122,111.00** | **$97,755.00** | **$129,100.00** | **$129,000.00** | **$125,200.00** | **$125,200.00** |
| 94024423 51110 | District Manager | | 80,483.00 | 56,363.00 | 78,000.00 | 78,000.00 | 78,000.00 | 78,000.00 |
| 94024423 51110 | Administrative Assistant/Sec. | | 17,928.00 | 16,892.00 | 26,000.00 | 26,000.00 | 26,000.00 | 26,000.00 |
| 94024423 51110 | Tech Assistant | | 20,200.00 | 21,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 94024423 51110 | Worker's Compensation Insurance | | 3,500.00 | 3,500.00 | 5,100.00 | 5,000.00 | 1,200.00 | 1,200.00 |
| | | | | | | | | |
| | **Office Expense** | | **$16,260.00** | **$12,920.00** | **$12,800.00** | **$13,600.00** | **$13,600.00** | **$13,600.00** |
| 94024423 55100 | Telephone & DSL | | 1,980.00 | 1,700.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | Dues & Subscriptions | | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | 500.00 |
| 94024424 61410 | Office Rent | | 9,960.00 | 7,560.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| | Office Utilities | | 0.00 | 740.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 94024424 54101 | Postage | | 500.00 | 500.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| 94024424 54100 | Supplies | | 870.00 | 870.00 | 500.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 94024423 52100 | Reproduction (prints & copies) | | 400.00 | 400.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 94024424 54100 | Office Equipment | | 750.00 | 750.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 94024424 61410 | Room Rent - Chambers | | 400.00 | 200.00 | 500.00 | 0.00 | 0.00 | 0.00 |
| 94024424 54100 | Software | | 200.00 | 200.00 | 200.00 | 500.00 | 500.00 | 500.00 |
| 94024424 61410 | Relocate Office | | 1,200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | |
| 94024423 52100 | **Auditing & Fiscal Services** | | **$29,111.00** | **39,751.00** | **$74,100.00** | **$80,500.00** | **$96,800.00** | **$93,300.00** |
| 94024423 52100 | Audit Services | | 11,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 94024423 52100 | Accounting/bookkeeping Services | | 960.00 | 1,000.00 | 1,000.00 | 2,500.00 | 15,000.00 | 15,000.00 |
| 94024423 52100 | Banking Services | | 420.00 | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 94024423 52100 | State Controllers Report | | 430.00 | 450.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 94024423 52100 | Accounting Start-up | | | | | | 5,000.00 | 1,500.00 |
| 94024423 52100 | Liability and Property Insurance | | 3,801.00 | 3,801.00 | 4,100.00 | 5,000.00 | 3,800.00 | 3,800.00 |
| 94024423 52100 | Financial Review/Officer | | 12,500.00 | 22,000.00 | 56,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| | | | | | | | | |
| | **Other Prof & Special Services** | | **$20,843.00** | **$44,390.00** | **$66,700.00** | **$45,350.00** | **$45,350.00** | **$70,350.00** |
| 94024423 52100 | Engineer Services | | 0.00 | 26,510.00 | 50,000.00 | 25,000.00 | 25,000.00 | 50,000.00 |
| 94024423 52100 | Mapping Services (GIS) | | 5,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 94024423 52100 | Computer Services | | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 94024423 52100 | Parcel Quest | | 1,800.00 | 1,800.00 | 2,000.00 | 1,700.00 | 1,700.00 | 1,700.00 |
| 94024423 52100 | LAFCO Expense 640 | | 9,000.00 | 8,500.00 | 8,800.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 94024423 52100 | County Auditor (property tax admin) | | 750.00 | 1,250.00 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| 94024423 52100 | Telecast | | 1,930.00 | 1,930.00 | 0.00 | 750.00 | 750.00 | 750.00 |
| | Board Stipend | | | | | 3,000.00 | 3,000.00 | 3,000.00 |
| 94024423 52100 | General Government Charges | | 1,363.00 | 1,400.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| | | | | | | | | |
| **94024423 52150** | **Publication & Legal Notices** | | **$1,500.00** | **$1,500.00** | **$1,500.00** | **$1,500.00** | **$1,500.00** | **$1,500.00** |
| | | | | | | | | |
| **94024423 52100** | **Legal Fees** | | **$16,000.00** | **$16,000.00** | **$200,000.00** | **$200,000.00** | **$200,000.00** | **$200,000.00** |
| | | | | | | | | |
| | **Training/Transportation/Travel** | | **0.00** | **0.00** | **0.00** | **7,000.00** | **7,000.00** | **7,000.00** |
| | Travel to Seminars (Board) | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Travel for District Manager | | 0.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | Seminars/Conferences | | | | | 5,000.00 | 5,000.00 | 5,000.00 |
| **TOTAL EXPENSES EXCLUDING PERSONNEL** | | | **$83,714.00** | **$114,561.00** | **$355,100.00** | **$347,950.00** | **$364,250.00** | **$385,750.00** |
| | | | | | | | | |
| **TOTAL EXPENSES INCLUDING PERSONNEL** | | | **$205,825.00** | **$212,316.00** | **$484,200.00** | **$476,950.00** | **$489,450.00** | **$510,950.00** |
| | | | | | | | | |
| | **Capital Expenditures** | | | | | | | |
| | | | **2011-2012** | **2012-2013** | **2013-2014** | **2014-2015** | | |
| **Fund 650** | **Capital Expenditure** | | **0.00** | **0.00** | **$150,000.00** | **$150,000.00** | **$150,000.00** | |
| **Fund 614** | **Capital Expenditure** | | **$448,000.00** | **$430,000.00** | **$200,000.00** | **$200,000.00** | **$200,000.00** | |
| | | | | | | | | |
| **Fund 944** | **Capital Expenditure** | | | | | | | **350,000.00** |