

**FISCAL YEAR 2012-2013 BUDGET
UKIAH VALLEY SANITATION DISTRICT
BOARD OF DIRECTORS
RESOLUTION ADOPTING FINAL SYSTEM BUDGET
AUGUST 16, 2012**

The Board of Directors of the Ukiah Valley Sanitation District hereby approves the “Public Works/Wastewater Utility Division - Wastewater Division” Budget for fiscal year 2012-2013 as shown in Attachment A which is represented to the District by the City Public Works Director as having been adopted by the City Council of the City of Ukiah, with the following two lists of exceptions:

1) Budget Transfer Request

The Director of the City Public Works Department (Tim Ericksen) agreed with District Staff over several meetings to recommend several “budget amendments” to change specific line items in the City adopted budget shown in Attachment A. These are listed in Attachment B – titled “Budget Transfer Request” - to this Resolution.

If for any reason the City Council does not accept any of these amendments or alters them in any way that item will be added to the next list – “Arbitration”.

2) Arbitration

The District Board does not agree with certain items that were in the proposed budget prepared by the City of Ukiah, and desires that other items be in the budget that were not agreed to by the City Council. According to the Participation Agreement that governs the relationship between the District and City these items are therefore submitted to the Arbitration process defined in that Agreement.

a. Items in City Budget Not Accepted by District

i. Purchase of Mobile Office – Corporation Yard

612.3510.332.000 - \$25,200

ii. General Government Allocation

612.3505.280.000 - \$203,684

b. Items in District Budget Not Accepted by City

i. The District Board wants District Administrative Expenses to be part of system-wide expenses with both parties sharing those costs according to the methods established in the Participation Agreement.

Attachment A (30 Pages)

City of Ukiah
Wastewater Enterprise
PUBLIC WORKS/WASTEWATER UTILITY DIVISION
FISCAL YEAR 2012-2013

Fund	611, 612, 614, 620, 622
Department	Summary

Account Name	FUND	2008-09	2009-10	2010-11	2011-2012		2012-2013		
		Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
REVENUE									
Interest on Investment	612	428,719	49,741	43,043	27,708	38,116	38,116	38,116	38,116
Domestic Sewage (City)	612	1,996,250	2,279,973	2,306,395	2,370,583	2,373,865	2,676,813	2,676,813	2,676,813
Commercial Sewage (City)	612	1,662,347	1,726,882	1,757,439	1,769,189	1,770,981	1,842,143	1,842,143	1,842,143
Federal & State Grants	612		49,994						
Domestic Sewage (UVSD)	612	1,129,891			1,860,348		1,052,146	1,054,168	1,054,168
Commercial Sewage (UVSD)	612	2,144,215	3,291,323		2,101,634	2,019,519	1,209,947	1,212,272	1,212,272
Rate Increase Revenue for Gross Jobs, Permits, Fees & Misc.	612	21,171	35,892	348,437	6,399	7,475	7,500	7,500	7,500
Interest on Invested Bond Proceeds	611	860,367	8,494	90,976	60,000	48,688	48,688	48,688	48,688
Interest Income	620	83,910	27,915	422	17,400	5,057	5,057	5,057	5,057
Misc/Grant Revenue	620								
Sewer Fees & Charges	620	54,865	79,678	40,502	54,555	384,946	54,555	54,555	54,555
Interest Income	614	146,562	136,301	71,334	72,000	46,594	46,594	46,594	46,594
Interest Income	622		91,721	38,625	30,000	43,845	43,845	43,845	43,845
TOTAL REVENUE		\$ 8,528,297	\$ 7,777,913	\$ 4,697,174	\$ 8,369,816	\$ 6,739,086	\$ 7,025,404	\$ 7,029,751	\$ 7,029,751
EXPENDITURES									
Salary and Employee Benefits	612	1,241,511	1,206,450	1,366,319	1,518,293	1,313,825	1,818,858	1,746,299	1,755,450
Operations and Maintenance	612/622	2,511,311	2,385,230	3,959,144	2,410,692	2,292,715	2,735,166	2,735,166	2,735,166
OPERATING EXPENDITURES		\$ 3,752,822	\$ 3,591,680	\$ 5,325,463	\$ 3,928,985	\$ 3,606,540	\$ 4,554,024	\$ 4,481,465	\$ 4,490,616
NET OPERATING INCOME		\$ 4,775,475	\$ 4,186,233	\$ (628,289)	\$ 4,440,832	\$ 3,132,546	\$ 2,471,380	\$ 2,548,286	\$ 2,539,135
Capital Expenditures	612	24,523	88	17,440	370,850	45,850	286,000	286,000	286,000
Treatment Plant Upgrade	611	16,792,968	2,412,817	45,674					
Debt Service	611	3,739,200	4,550,034	4,889,115	4,879,200	4,881,136	4,873,500	4,873,500	4,873,500
Capital Expenditures	614	77,348	779,521	895,083	1,181,525	394,294	985,770	985,770	985,770
Capital Expenditures	620			1,148	974	974	584	584	584
INCOME AFTER CAPITAL EXP. & DEPR.		\$ (15,858,564)	\$ (3,556,227)	\$ (6,476,749)	\$ (1,991,717)	\$ (2,189,708)	\$ (3,674,474)	\$ (3,597,568)	\$ (3,606,719)
TRANSFERS IN (OUT)									
Prior Year's Garage Support Reserves & Debt Service		(1,262,000)	1,113,648	(58,308)	28,581	28,581	2,464,485	2,464,485	2,464,485
NET TRANSFERS IN (OUT)		\$ (1,262,000)	\$ 1,113,648	\$ (58,308)	\$ 28,581	\$ 28,581	\$ 2,464,485	\$ 2,464,485	\$ 2,464,485
NET AFTER TRANSFERS		\$ (17,120,564)	\$ (2,442,579)	\$ (6,535,057)	\$ (1,963,136)	\$ (2,161,127)	\$ (1,209,989)	\$ (1,133,083)	\$ (1,142,234)

City of Ukiah
Wastewater Enterprise
PUBLIC WORKS/WASTEWATER UTILITY DIVISION
FISCAL YEAR 2012-2013

Fund	611, 612, 614, 620, 622
Department	Summary

SUMMARY OF CHANGES IN OPERATING FUND BALANCE

DESCRIPTION	FUND	2007-08	2008-09	2009-10	2010-2011		2011-2012		
		Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
FUND BEGINNING BALANCE		\$ 13,880,741	\$ 12,095,926	\$ 15,401,278	\$ 10,667,937	\$ 10,667,937	\$ 8,506,810	\$ 8,506,810	\$ 8,506,810
TOTAL REVENUE		8,528,297	7,777,913	4,697,174	8,369,816	6,739,086	7,025,404	7,029,751	7,029,751
TOTAL EXPENSES		3,752,822	3,591,680	5,325,463	3,928,985	3,606,540	4,554,024	4,481,465	4,490,616
NET OPERATING INCOME		4,775,475	4,186,233	(628,289)	4,440,831	3,132,546	2,471,380	2,548,286	2,539,135
CAPITAL, DEBT SERVICE & DEPR.		20,634,039	7,742,460	5,848,460	6,432,549	5,322,254	6,145,854	6,145,854	6,145,854
NET TRANSFERS IN (OUT)		(1,262,000)	1,113,648	(58,308)	28,581	28,581	2,464,485	2,464,485	2,464,485
NET INCOME		(17,120,564)	(2,442,579)	(6,535,057)	(1,963,137)	(2,161,127)	(1,209,989)	(1,133,083)	(1,142,234)
FUND BALANCE ADJUST.		15,335,749	5,747,931	1,801,715					
FUND ENDING BALANCE		\$ 12,095,926	\$ 15,401,278	\$ 10,667,937	\$ 8,704,799	\$ 8,506,810	\$ 7,296,821	\$ 7,373,727	\$ 7,364,576
ENDING FUND BALANCES									
612 CITY-DISTRICT OPS	612	\$ 1,205,813	\$ 2,596,595	\$ 457,336	\$ 287,761	\$ 951,764	\$ 840,142	\$ 917,048	\$ 907,897
611 CONSTRUCTION	611	\$ 3,275,075	\$ 5,815,849	\$ 4,498,676	\$ 1,568,410	\$ 1,555,162	\$ 1,603,850	\$ 1,603,850	\$ 1,603,850
620 CITY CAPITAL	620	\$ 942,003	\$ 705,596	\$ 406,212	\$ 211,142	\$ 529,190	\$ 314,641	\$ 314,641	\$ 314,641
614 CAPITAL IMPROVEMENTS	614	\$ 3,823,035	\$ 4,108,842	\$ 3,742,055	\$ 3,552,385	\$ 4,314,210	\$ 4,298,114	\$ 4,298,114	\$ 4,298,114
622 RATE STABILIZATION	622	\$ 2,850,000	\$ 2,180,384	\$ 3,526,437	\$ 3,553,418	\$ 3,567,263	\$ 3,098,853	\$ 3,098,853	\$ 3,098,853
ENDING BALANCE		\$ 12,095,926	\$ 15,407,265	\$ 12,630,715	\$ 9,173,115	\$ 10,917,588	\$ 10,155,599	\$ 10,232,505	\$ 10,223,354

CITY OF UKIAH
CITY/DISTRICT SEWER OPERATIONS FUND
FISCAL YEAR 2012-2013

Fund	612
Department	Summary

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
REVENUE								
Interest on Investment	428,719	49,741	43,043	27,708	38,116	38,116	38,116	38,116
Domestic Sewage (City)	1,996,250	2,279,973	2,306,395	2,370,583	2,373,865	2,676,813	2,676,813	2,676,813
Commercial Sewage (City)	1,662,347	1,726,882	1,757,439	1,769,189	1,770,981	1,842,143	1,842,143	1,842,143
Federal & State Grants		49,994						
Domestic Sewage (UVSD)	1,129,891							
Commercial Sewage (UVSD)	2,144,215	3,291,323						
UVSD charges (Fund 641)			1,956,791	2,019,519	2,019,519	2,262,093	2,266,440	2,266,440
Rate Increase Revenue for Gross Revenue Bond Coverage								
Jobs, Permits, Fees & Misc.	21,171	35,892	348,437	6,399	7,475	7,500	7,500	7,500
TOTAL REVENUE	\$ 7,382,594	\$ 7,433,805	\$ 6,412,105	\$ 6,193,398	\$ 6,209,956	\$ 6,826,665	\$ 6,831,012	\$ 6,831,012
EXPENDITURES								
Salary and Employee Benefits	1,241,511	1,206,450	1,366,319	1,518,293	1,313,825	1,818,858	1,746,299	1,755,450
Operations and Maintenance	2,511,311	2,385,230	3,955,699	2,407,673	2,289,696	2,730,003	2,730,003	2,730,003
Capital Expenditures	24,523	88	17,440	370,850	45,850	286,000	286,000	286,000
TOTAL EXPENDITURES	\$ 3,777,346	\$ 3,591,768	\$ 5,339,458	\$ 4,296,816	\$ 3,649,371	\$ 4,834,861	\$ 4,762,302	\$ 4,771,453
NET INCOME	\$ 3,605,248	\$ 3,842,036	\$ 1,072,647	\$ 1,896,582	\$ 2,560,585	\$ 1,991,804	\$ 2,068,710	\$ 2,059,559
Transfers IN (OUT)								
Transfers to Debt Service	(2,765,200)	(2,765,200)	(1,404,953)	(1,570,077)	(1,570,077)	(2,041,997)	(2,041,997)	(2,041,997)
Transfers to Capital Projects	(944,915)	(944,915)	(496,080)	(496,080)	(496,080)	(496,080)	(496,080)	(496,080)
Transfers City Rate Stabilization	(2,100,000)	761,337	(1,310,873)			434,650	434,650	434,650
Transfers UVSD Rate Stabilization	(1,900,000)	688,663						
Transfer to UVSD Special Fund 641		(191,140)						
TOTAL TRANSFERS	\$ (7,710,115)	\$ (2,451,255)	\$ (3,211,905)	\$ (2,066,157)	\$ (2,066,157)	\$ (2,103,427)	\$ (2,103,427)	\$ (2,103,427)
FUND BALANCE BEGINNING	\$ 5,702,846	\$ 1,205,813	\$ 2,596,595	\$ 457,336	\$ 457,336	\$ 951,764	\$ 951,764	\$ 951,764
Fund Bal Adjs (add depr, less loan principal)	\$ (392,166)	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
FUND BALANCE ENDING	\$ 1,205,813	\$ 2,596,595	\$ 457,336	\$ 287,761	\$ 951,764	\$ 840,142	\$ 917,048	\$ 907,897

CITY OF UKIAH
CITY/DISTRICT SEWER FUND
ADMINISTRATION & GENERAL
FISCAL YEAR 2012-2013

Fund	612
Department	3505

Account Name		2008-09	2009-10	2010-11	2011-2012		2012-2013		
		Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
SALARIES & BENEFITS									
110	Salaries, Regular	163,576	162,284	127,108	176,251	124,926	232,164	183,174	189,015
115	Salaries, Overtime			(47)					
118	Stand-by Pay								
119	Accrued Salaries & Benefits	9,924	4,833	20,497					
120	Salaries Charged by Other Depts.				68	68	177	157	157
141	Retirement (PERS)	20,810	24,681	23,240	43,327	30,276	59,510	47,205	48,672
151	Group Insurance	24,762	23,663	20,904	34,208	22,182	44,422	36,950	38,343
152	Worker Comp Insurance	8,556	6,647	5,442	7,264	5,629	12,198	9,625	9,932
154	Medicare	2,516	2,468	1,914	2,558	1,879	3,370	2,660	2,745
155	Unemployment Insurance	270	252	1,493	1,761	1,366	2,321	1,832	1,890
156	F.I.C.A.	110	217	14		39			
Total Salaries & Benefits		\$ 230,525	\$ 225,045	\$ 200,564	\$ 265,437	\$ 186,365	\$ 354,162	\$ 281,603	\$ 290,754
OPERATIONS & MAINTENANCE									
160	Conference & Training Expense	2,167		167	2,500	1,500	2,500	2,500	2,500
210	Utilities	920	735	735	577	577	584	584	584
220	Telephone	2,564	1,904	1,692	2,040	3,000	2,270	2,270	2,270
250	Contractual Services	206,644	158,712	40,054	330,000	151,219	330,000	330,000	330,000
260	Dues & Subscriptions	1,330	630	1,230	260	500	900	900	900
262	Memberships & Meetings	546	512		765	400	760	760	760
280	Burglar Alarm Maintenance	344	393	344	351	351	351	351	351
291	General Government Service Charges	150,265	139,660	141,963	151,265	151,265	203,684	203,684	203,684
292	Purchasing Department Charges	21,406	25,632	20,957	20,176	20,176	23,772	23,772	23,772
302	Equipment Maintenance & Repair	53			500		400	400	400
305	Allocated Building Maintenance	4,185	3,527	3,733	2,908	2,908	3,034	3,034	3,034
310	Allocated Dispatch Charges	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
320	Billing & Collection	137,414	151,020	136,972	119,331	119,331	133,671	133,671	133,671
330	Rental of Land & Buildings	210	1,056	1,056	4,312	4,312	901	901	901
332	Corporation Yard Charges	5,897	5,407	7,937	8,039	8,039			

**CITY OF UKIAH
CITY/DISTRICT SEWER FUND
ADMINISTRATION & GENERAL
FISCAL YEAR 2012-2013**

Fund	612
Department	3505

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
340 Allocated Insurance	51,933	52,760	52,737	56,029	56,029	57,148	57,148	57,148
411 Postage	4,234	2,890	474	1,000	500	1,000	1,000	1,000
450 Fuels & Lubricants				100		100	100	100
630 Taxes & Fees	14	36						
632 Right of Way Lease	158,219							
690 Supplies	5,545	9,876	4,323	8,000	7,000	7,000	7,000	7,000
696 Uncollectible Bills	41,767	21,815	22,964	11,000	6,000	11,000	11,000	11,000
690 Refunds of prior year payments	91,697							
711 Contribution to Capital Replacement								
Total Operations & Maintenance	\$ 897,354	\$ 586,564	\$ 447,338	\$ 729,153	\$ 543,107	\$ 789,075	\$ 789,075	\$ 789,075
800 Capital Expenditures								
TOTAL DEPARTMENT 3505	\$ 1,127,879	\$ 811,609	\$ 647,902	\$ 994,590	\$ 729,472	\$ 1,143,237	\$ 1,070,678	\$ 1,079,829

**SEWER AND WASTEWATER TREATMENT UTILITIES
ADMINISTRATION AND GENERAL
FISCAL YEAR 2012-2013**

ACCOUNT NO. 612.3505		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
110	Salaries, Regular	\$ 232,164	\$ 183,174	\$ 189,015
612.3505.110.000	1 Director of Public Works/City Engineer (9% Solid Waste Disposal Site, 18% Water Admin, 35% Public Works/Engineering, 4% Garage, 3% Corp Yard)	31%	31%	31%
	1 Deputy P.W. Director Water & Sewer (47% Water) CM - position eliminated	53%	0%	0%
	1 Senior Civil Engineer (7% Water, 60% Public Works/Engineering, 7% Streets) CM - 50% Wastewater; 50% Water	26%	50%	50%
	1 Administrative Secretary (10% Engineering; 2% Streets; 14% Water; 6% Recreation; 4% Garage, 4% Solid Waste)	60%	60%	60%
	1 Assistant Engineer (36% Engineering, 1% Streets; 2% Corp Yard; 18% Water Admin.; 8% Solid Waste; 5% Garage) CM - position eliminated	30%	0%	0%
	1 Deputy P.W. Director Engineering & Streets (4% Corp Yard, 35% Engineering, 9% Garage, 13% Landfill, 25% Streets, 2% Water)	12%	12%	12%
	1 1 Water/Sewer Project Coordinator (13% Water)	87%	87%	87%
	1 Development Permit Coordinator (5% Planning, 45% Building Inspection, 30% Engineering, 10% Water) CM - position eliminated	10%	0%	0%
115	Salaries - Overtime	\$ 177	\$ 157	\$ 157
612.3505.115.000				
141-156	Employee Benefits	\$ 121,821	\$ 98,272	\$ 101,582
612.3505.141.000	Retirement (PERS)			
612.3505.151.000	Group Insurance			
612.3505.152.000	Workers Compesations Insurance			
612.3505.154.000	Medicare			
612.3505.155.000	Unemployment Insurance			
612.3505.156.000	FICA			
160	Conference and Training	\$ 2,500	\$ 2,500	\$ 2,500
612.3505.160.000	Water Environment Federation and California Water Environment Association Conferences, Asset Management Training, GIS Training, Safety Training, Mandated Sewer System Design/Rehab Training.			

**SEWER AND WASTEWATER TREATMENT UTILITIES
ADMINISTRATION AND GENERAL
FISCAL YEAR 2012-2013**

<u>ACCOUNT NO. 612.3505</u>		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
210	Utilities	\$ 584	\$ 584	\$ 584
612.3505.210.000	Sewer Utility's share of Civic Center utilities.			
220	Telephone	\$ 2,270	\$ 2,270	\$ 2,270
612.3505.220.000	Regular telephones, Cellular telephones and Pagers.			
250	Contractual Services	\$ 330,000	\$ 330,000	\$ 330,000
612.3505.250.000	Engineering Consultant Services	\$20,000	\$20,000	\$20,000
612.3505.250.001	Sewer System Management Plan Updates	\$30,000	\$30,000	\$30,000
612.3505.250.002	Sewer Master Plan	\$150,000	\$150,000	\$150,000
612.3505.250.004	Flow Monitoring Services	\$50,000	\$50,000	\$50,000
612.3505.250.006	Mediation Services	\$50,000	\$50,000	\$50,000
612.3505.250.007	Recycle Water Pump Station Design	\$30,000	\$30,000	\$30,000
260	Dues and Subscriptions	\$ 900	\$ 900	\$ 900
612.3505.260.000	Underground Service Alert Fee, Notary Fee, XC2 Fog Program Maintenance	\$900	\$900	\$900
262	Memberships and Meetings	\$ 760	\$ 760	\$ 760
612.3505.262.000				
280	Burglar Alarm Maintenance	\$ 351	\$ 351	\$ 351
612.3505.280.000				
291	General Governmental Service Charges	\$ 203,684	\$ 203,684	\$ 203,684
612.3505.291.000				
292	Purchasing Dept Charges	\$ 23,772	\$ 23,772	\$ 23,772
612.3505.292.000				
302	Equipment Maintenance and Repair	\$ 400	\$ 400	\$ 400
612.3505.302.000	Maintenance and Repairs for Copy/Fax Machine, Printers, Plotter, GPS Equipment.			
305	Building Maintenance	\$ 3,034	\$ 3,034	\$ 3,034
612.3505.305.000	Sewer Utility's share of Civic Center building maintenance.			

**SEWER AND WASTEWATER TREATMENT UTILITIES
ADMINISTRATION AND GENERAL
FISCAL YEAR 2012-2013**

ACCOUNT NO. 612.3505		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
310	Dispatch Charges	\$ 10,000	\$ 10,000	\$ 10,000
612.3505.310.000	Sewer Utility's share of citywide dispatch costs.			
320	Billing & Collection	\$ 133,671	\$ 133,671	\$ 133,671
612.3505.320.000				
330	Rental of Land and Buildings	\$ 901	\$ 901	\$ 901
612.3505.330.000	Sewer Utility's share of Civic Center/Annex facility capital maintenance.	\$901	\$901	\$901
340	Insurance	\$ 57,148	\$ 57,148	\$ 57,148
612.3505.340.000	Sewer Utility's share of the Citywide General Liability, Property, Earthquake and Flood, Vehicle Insurance costs and Special Liability.			
411	Postage	\$ 1,000	\$ 1,000	\$ 1,000
612.3505.411.000	Miscellaneous Department Mailings, Postage Allocation.			
450	Fuels and Lubricants	\$ 100	\$ 100	\$ 100
612.3505.450.000				
690	Supplies and Equipment	\$ 7,000	\$ 7,000	\$ 7,000
612.3505.690.000	Miscellaneous Office and Computer Supplies	\$3,000	\$3,000	\$3,000
612.3505.690.000	Safety and Training Materials	\$1,000	\$1,000	\$1,000
612.3505.690.000	Public Educational Brochures (Grease Disposal)	\$3,000	\$3,000	\$3,000
696	Uncollectible Bills	\$ 11,000	\$ 11,000	\$ 11,000
612.3505.696.000				
DEPARTMENT TOTAL		<u>\$ 1,143,237</u>	<u>\$ 1,070,678</u>	<u>\$ 1,079,829</u>

**CITY OF UKIAH
CITY/DISTRICT SEWER FUND
SYSTEM MAINTENANCE
FISCAL YEAR 2012-2013**

Fund	612
Department	3510

Account Name		2008-09	2009-10	2010-11	2011-2012		2012-2013		
		Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
SALARIES & BENEFITS									
110	Salaries, Regular	199,649	225,217	275,172	221,900	223,125	272,943	272,943	272,943
111	Salaries, Non-regular	7,766	13,690	9,049	10,575	10,575	10,575	10,575	10,575
115	Salaries, Overtime	7,796	7,451	6,618	4,941	6,000	6,053	6,053	6,053
118	Stand-by Pay	10,853	10,881	13,357	13,495	13,495	20,153	20,153	20,153
141	Retirement (PERS)	36,086	34,485	48,927	56,188	52,795	73,620	73,620	73,620
151	Group Insurance	34,428	42,582	51,577	56,718	55,075	67,359	67,359	67,359
152	Worker Comp Insurance	9,600	10,724	12,020	10,338	10,083	16,261	16,261	16,261
154	Medicare	3,381	3,720	4,421	3,636	3,786	4,491	4,491	4,491
155	Unemployment Insurance	355	413	3,265	2,460	2,672	3,036	3,036	3,036
156	F.I.C.A.	651	452	502	656	656	656	656	656
Total Salaries & Benefits		\$ 310,565	\$ 349,614	\$ 424,909	\$ 380,907	\$ 378,262	\$ 475,147	\$ 475,147	\$ 475,147
OPERATIONS & MAINTENANCE									
160	Conference & Training Expense	2,756	1,300	1,059	3,500	2,500	3,700	3,700	3,700
210	Utilities	1,267	1,801	1,708	1,900	1,900	1,900	1,900	1,900
220	Telephone		333	415	570	770	758	758	758
250	Contractual Services	39,963	17,856		20,000	12,152	23,000	23,000	23,000
262	Memberships & Meetings		200	157	200	200	264	264	264
302	Equipment Maintenance & Repair	4,078	4,131	8,512	8,600	8,600	16,000	16,000	16,000
303	Vehicle Repair & Maintenance	57,373	51,383	47,052	55,328	55,328	56,161	56,161	56,161
330	Rental of Land & Buildings								
332	Corp Yard Charges						25,200	25,200	25,200
440	Small Tools	5,535	4,377	7,233	5,250	5,250	5,150	5,150	5,150
450	Fuels & Lubricants	16,125	14,410	17,983	19,000	19,000	21,850	21,850	21,850
630	Taxes & Fees	1,989	1,305	1,241	2,790	3,042	3,792	3,792	3,792
639	Fines & Penalties						50,000	50,000	50,000
690	Supplies	33,733	42,362	57,614	57,500	57,500	58,000	58,000	58,000
711	Contribution to Capital Replacement						18,000	18,000	18,000
720	Reimbursable Projects						30,000	30,000	30,000
Total Operations & Maintenance		\$ 162,819	\$ 139,457	\$ 142,974	\$ 174,638	\$ 166,242	\$ 313,775	\$ 313,775	\$ 313,775
800-812	Capital Expenditures	9,985	88		45,850	45,850	60,000	60,000	60,000
TOTAL DEPARTMENT 3510		\$ 483,369	\$ 489,159	\$ 567,883	\$ 601,395	\$ 590,354	\$ 848,922	\$ 848,922	\$ 848,922

**CITY OF UKIAH
SEWER AND WASTEWATER TREATMENT UTILITIES
SYSTEM MAINTENANCE
FISCAL YEAR 2012-2013**

ACCOUNT NO. 612.3510

		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
110 Salaries, Regular		\$ 272,943	\$ 272,943	\$ 272,943
612.3510.110.000	1 Water/Sewer Maintenance Supervisor (42% Water)	58%	58%	58%
	1 Water/Sewer Leadworker (42% Water)	58%	58%	58%
	2 Water/Sewer Attendant II (42% Water)	58%	58%	58%
	4 Water/Sewer Attendant I (42% Water)	58%	58%	58%
	3 Water Treatment Plant Operator/Mechanic (99% Water)	1%	1%	1%
	1 Water/Sewer Service Attendant (80% Water)	20%	20%	20%
111 Salaries, Non-Regular		\$ 10,575	\$ 10,575	\$ 10,575
612.3510.111.000	1 Temporary fill-in W/S Attendant 1 500 hours @ \$21.15/hr	100%	100%	50%
115 Salaries Overtime and Holiday		\$ 6,053	\$ 6,053	\$ 6,053
612.3510.115.000				
118 Salaries Stand-by		\$ 20,153	\$ 20,153	\$ 20,153
612.3510.118.000				
141-156 Employee Benefits		\$ 165,423	\$ 165,423	\$ 165,423
612.3510.141.000	Retirement (PERS)			
612.3510.151.000	Group Insurance			
612.3510.152.000	Workers Compensation Insurance			
612.3510.154.000	Medicare			
612.3510.155.000	Unemployment Insurance			
612.3510.156.000	FICA			
160 Conference and Training		\$ 3,700	\$ 3,700	\$ 3,700
612.3510.160.000	Pumper and Cleaner Environmental Expo, Required Safety Training, WEFTEC Conference, CWEA Certifications			
210 Utilities		\$ 1,900	\$ 1,900	\$ 1,900
612.3510.210.000	Electricity for three lift stations.			
220 Telephone		\$ 758	\$ 758	\$ 758
612.3510.250.000		\$758	\$758	\$758
250 Contractual Services		\$ 23,000	\$ 23,000	\$ 23,000
612.3510.250.000	Emergency Sewer System Repairs	\$20,000	\$20,000	\$20,000
612.3510.250.001	Lift Station Site Evaluation	\$3,000	\$3,000	\$3,000

**CITY OF UKIAH
SEWER AND WASTEWATER TREATMENT UTILITIES
SYSTEM MAINTENANCE
FISCAL YEAR 2012-2013**

ACCOUNT NO. 612.3510

		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
		\$ 264	\$ 264	\$ 264
262	Memberships and Meetings			
612.3510.262.000	CWEA Memberships	\$264	\$264	\$264
302	Equipment Maintenance and Repair	\$ 16,000	\$ 16,000	\$ 16,000
612.3510.302.000	Lift Station Parts/Service	\$3,900	\$3,900	\$3,900
612.3510.302.000	CUES Annual Maintenance Fee, iwater maintenance	\$4,600	\$4,600	\$4,600
612.3510.302.002	Camera Truck Repairs	\$7,500	\$7,500	\$7,500
303	Vehicle Maintenance and Repair	\$ 56,161	\$ 56,161	\$ 56,161
612.3510.303.000	Outside Vendor Labor and Parts	\$23,091	\$23,091	\$23,091
612.3510.303.003	Garage Labor Charges	\$31,876	\$31,876	\$31,876
612.3510.303.004	Garage Parts Charges	\$1,194	\$1,194	\$1,194
332	Corporation Yard Charge	\$ 25,200	\$ 25,200	\$ 25,200
612.3510.332.000	Sewer Utility's share of Corporation Yard charges.			
440	Small Tools	\$ 5,150	\$ 5,150	\$ 5,150
612.3510.440.000	Miscellaneous Maintenance Tools, Televideo Inspection Tools, and Sewer Cleaning Tools.			
450	Fuels and Lubricants	\$ 21,850	\$ 21,850	\$ 21,850
612.3510.450.000				
630	Taxes and Fees	\$ 3,792	\$ 3,792	\$ 3,792
612.3510.630.000	SWRCB Sewer System Fee	\$3,042	\$3,042	\$3,042
612.3510.630.001	DOT Testing & physicals	\$750	\$750	\$750
639	Fines and Penalties	\$ 50,000	\$ 50,000	\$ 50,000
612.3510.639.001	Fines and penalties			
690	Supplies and Equipment	\$ 58,000	\$ 58,000	\$ 58,000
612.3510.690.000	Repair Materials (gravel, pipe, backtop, etc.)	\$45,000	\$45,000	\$45,000
612.3510.690.001	Safety Supplies	\$3,500	\$3,500	\$3,500
612.3510.690.002	Office Supplies	\$2,000	\$2,000	\$2,000
612.3510.690.003	Smoke Test Materials	\$7,500	\$7,500	\$7,500
711	Contribution to Capital Fund	\$ 18,000	\$ 18,000	\$ 18,000
612.3510.711.000	Contribution for Capital Replacement for VDECS (Vehicle Diesel Emission Control System) as required by CARB (California Air Resources Board)	\$18,000	\$18,000	\$18,000

CITY OF UKIAH
SEWER AND WASTEWATER TREATMENT UTILITIES
SYSTEM MAINTENANCE
FISCAL YEAR 2012-2013

ACCOUNT NO. 612.3510

		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
720 Reimbursable Projects		\$ 30,000	\$ 30,000	\$ 30,000
612.3510.720.000		\$30,000	\$30,000	\$30,000
800 Machinery & Equipment		\$ 45,000	\$ 45,000	\$ 45,000
612.3510.800.000	Service Truck (50% Water)	\$40,000	\$40,000	\$40,000
612.3510.800.000	Rugged Tablet with Flip Screen	\$5,000	\$5,000	\$5,000
930 Infrastructure		\$ 15,000	\$ 15,000	\$ 15,000
612.3510.930.000	Manholes	\$15,000	\$15,000	\$15,000
DEPARTMENT TOTAL		<u>\$ 848,922</u>	<u>\$ 848,922</u>	<u>\$ 848,922</u>

CITY OF UKIAH
CITY/DISTRICT SEWER FUND
TREATMENT PLANT OPERATION & MAINTENANCE
FISCAL YEAR 2012-2013

Fund	612
Department	3580

Account Name		2008-09	2009-10	2010-11	2011-2012		2012-2013		
		Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
SALARIES & BENEFITS									
110	Salaries, Regular	441,162	409,682	488,209	506,132	458,106	572,490	572,490	572,490
111	Salaries, Non-regular	5,296			14,560		28,000	28,000	28,000
115	Salaries, Overtime	62,409	36,285	27,041	43,723	25,472	39,996	39,996	39,996
118	Stand-by Pay	24,194	24,868	21,968	27,326	19,455	23,332	23,332	23,332
141	Retirement (PERS)	63,070	62,438	85,223	127,336	107,682	149,653	149,653	149,653
151	Group Insurance	69,508	71,496	83,098	113,527	103,742	123,626	123,626	123,626
152	Worker Comp Insurance	21,716	19,172	22,134	24,380	21,966	34,850	34,850	34,850
154	Medicare	7,671	6,687	7,581	8,581	7,443	9,626	9,626	9,626
155	Unemployment Insurance	812	738	5,593	5,481	5,332	6,240	6,240	6,240
156	F.I.C.A.	4,584	428		903		1,736	1,736	1,736
Total Salaries & Benefits		\$ 700,422	\$ 631,791	\$ 740,847	\$ 871,949	\$ 749,198	\$ 989,549	\$ 989,549	\$ 989,549
OPERATIONS & MAINTENANCE									
160	Conference & Training Expense	7,254	10,183	3,299	9,000	5,725	8,950	8,950	8,950
210	Utilities	300,045	286,875	325,366	301,900	332,697	360,700	360,700	360,700
214	Natural Gas & Propane	8,813	7,404	10,318	12,000	7,291	10,000	10,000	10,000
220	Telephone	3,483	4,521	3,984	4,200	3,420	5,100	5,100	5,100
250	Contractual Services	137,906	202,760	284,805	321,843	365,717	356,500	356,500	356,500
260	Dues & Subscriptions	1,436	1,918	1,920	2,000	2,000	2,900	2,900	2,900
280	Burglar Alarm Maintenance	2,465	1,313	3,426	2,600	813	1,780	1,780	1,780
302	Equipment Maintenance & Repair	40,686	100,275	65,319	80,000	222,969	95,000	95,000	95,000
303	Vehicle Repair & Maintenance	5,019	6,380	5,764	5,845	5,396	14,029	14,029	14,029
305	Allocated Building Maintenance			733	5,080	2,795	4,700	4,700	4,700
440	Small Tools	4,627	2,306	2,902	2,500	1,229	2,500	2,500	2,500
450	Fuels & Lubricants	5,930	3,791	13,953	16,000	2,328	16,000	16,000	16,000
520	Chemicals	390,147	190,924	238,932	275,000	152,089	220,000	220,000	220,000
540	Lumber & Building Supplies	681	1,309	1,130	1,000		1,000	1,000	1,000
630	Taxes & Fees	28,399	18,828	21,883	20,921	19,753	25,000	25,000	25,000
639	Fines & Penalties			50,000			50,000	50,000	50,000
682	Interest Expense	89,702	423,829	423,764	425,993	425,993	425,993	425,993	425,993
690	Supplies	25,200	23,811	24,493	18,000	30,132	27,000	27,000	27,000
710	Depreciation	399,345	372,783	1,883,396					
Total Operations & Maintenance		\$ 1,451,138	\$ 1,659,209	\$ 3,365,387	\$ 1,503,882	\$ 1,580,347	\$ 1,627,152	\$ 1,627,152	\$ 1,627,152
800	Capital & non-recurring Expenditures	14,538		17,440	325,000		226,000	226,000	226,000
TOTAL DEPARTMENT 3580		\$ 2,166,098	\$ 2,291,000	\$ 4,123,674	\$ 2,700,831	\$ 2,329,545	\$ 2,842,701	\$ 2,842,701	\$ 2,842,701

**CITY OF UKIAH
SEWER AND WASTEWATER TREATMENT UTILITIES
WASTEWATER TREATMENT PLANT
FISCAL YEAR 2012-2013**

ACCOUNT NO. 612.3580		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
110 Salaries, Regular		\$ 572,490	\$ 572,490	\$ 572,490
612.3580.110.000	1 Wastewater Treatment Plant Supervisor	100%	100%	100%
	3 Wastewater Treatment Plant Operator	100%	100%	100%
	1 Lead Senior Wastewater Treatment Plant Operator	100%	100%	100%
	1 Laboratory Technician (3% Water Production & Storage)	97%	97%	97%
	1 Senior Wastewater Treatment Plant Operator Mechanic	100%	100%	100%
	2 Senior Wastewater Treatment Plant Operator	100%	100%	100%
111 Salaries, Non-Regular		\$ 28,000	\$ 28,000	\$ 28,000
612.3580.111.000	1 Operator in Training @ \$14 per hour	100%	100%	100%
115 Salaries Overtime		\$ 39,996	\$ 39,996	\$ 39,996
612.3580.115.000				
118 Salaries Stand-by		\$ 23,332	\$ 23,332	\$ 23,332
612.3580.118.000				
141-156 Employee Benefits		\$ 325,731	\$ 325,731	\$ 325,731
612.3580.141.000	Retirement (PERS)			
612.3580.151.000	Group Insurance			
612.3580.152.000	Workers Compensation Insurance			
612.3580.154.000	Medicare			
612.3580.155.000	Unemployment Insurance			
612.3580.156.000	FICA			
160 Conference and Training		\$ 8,950	\$ 8,950	\$ 8,950
612.3580.160.000	Safety Training, Electrical System Operator Training, Valve Operation Training, Programmable Logic Control (PLC) Training, California Water Environment Association (CWEA) and Water Environment Federation (WEF) Conferences. Hazwopper Training.			
210 Utilities		\$ 360,700	\$ 360,700	\$ 360,700
612.3580.210.000	Electricity Costs for Treatment Plant and Advanced Wastewater Treatment Plant.	\$360,000	\$360,000	\$360,000
612.3580.210.001	Water from Willow County Water District.	\$700	\$700	\$700
214 Natural Gas		\$ 10,000	\$ 10,000	\$ 10,000
612.3580.214.000	Boiler Fuel for Digester Heater.			
220 Telephone		\$ 5,100	\$ 5,100	\$ 5,100
612.3580.220.000	Telephone and Pager Charges.			

**CITY OF UKIAH
SEWER AND WASTEWATER TREATMENT UTILITIES
WASTEWATER TREATMENT PLANT
FISCAL YEAR 2012-2013**

ACCOUNT NO. 612.3580		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
250 Contractual Services		\$ 356,500	\$ 356,500	\$ 356,500
612.3580.250.000	Misc. Contractual Services (crane service, fence repairs, fiberoptic cable repair, etc.)	\$22,000	\$22,000	\$22,000
612.3580.250.001	Laboratory Testing Services Including Bio-Solids Testing	\$60,000	\$60,000	\$60,000
612.3580.250.005	Perc Pond Levee Maint Repair	\$40,000	\$40,000	\$40,000
612.3580.250.006	Scarify Percolation Ponds	\$25,000	\$25,000	\$25,000
612.3580.250.008	Biosolids Disposal	\$100,000	\$100,000	\$100,000
612.3580.250.009	Pest Control Services	\$2,500	\$2,500	\$2,500
612.3580.250.010	Study to Identify Potential Sources of Priority Pollutants (NPDES Permit requirement)	\$15,000	\$15,000	\$15,000
612.3580.250.012	SCADA System Annual Maintenance System Contract	\$25,000	\$25,000	\$25,000
612.3580.250.017	Janitorial Services	\$7,000	\$7,000	\$7,000
612.3580.250.018	2011 NPDES Required Studies	\$60,000	\$60,000	\$60,000
260 Dues and Subscriptions		\$ 2,900	\$ 2,900	\$ 2,900
612.3580.260.000	California Water Environment Association (CWEA) dues			
280 Burglar Alarm Maintenance		\$ 1,780	\$ 1,780	\$ 1,780
612.3580.280.000				
302 Equipment Maintenance and Repair		\$ 95,000	\$ 95,000	\$ 95,000
612.3580.302.000	General Maintenance and Repair Parts	\$90,000	\$90,000	\$90,000
612.3580.302.006	Lab Testing Equipment & Repair	\$5,000	\$5,000	\$5,000
303 Vehicle Repair and Maintenance		\$ 14,029	\$ 14,029	\$ 14,029
612.3580.303.000	Outside Vendor Labor and Parts	\$3,500	\$3,500	\$3,500
612.3580.303.003	Garage Labor Charges	\$10,149	\$10,149	\$10,149
612.3580.303.004	Garage Parts Charges	\$380	\$380	\$380
305 Building Maintenance		\$ 4,700	\$ 4,700	\$ 4,700
612.3580.305.000				
440 Small Tools		\$ 2,500	\$ 2,500	\$ 2,500
612.3580.440.000	Replacement of Shop Tools.			
450 Fuel and Lubricants		\$ 16,000	\$ 16,000	\$ 16,000
612.3580.450.000	Fuel for Emergency Generator and Vehicles.			
520 Chemicals		\$ 220,000	\$ 220,000	\$ 220,000
612.3580.520.000	Chemicals Used in Wastewater Treatment Process.			

**CITY OF UKIAH
SEWER AND WASTEWATER TREATMENT UTILITIES
WASTEWATER TREATMENT PLANT
FISCAL YEAR 2012-2013**

ACCOUNT NO. 612.3580		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
540 Lumber and Building Supplies		\$ 1,000	\$ 1,000	\$ 1,000
612.3580.540.000	General Maintenance, sheds, gravel			
630 Taxes and Fees		\$ 25,000	\$ 25,000	\$ 25,000
612.3580.630.000	Property Taxes, Annual State Environmental Laboratory Accreditation Fee, Annual State Storm Water Pollution Prevention Plan (SWPPP) Mendocino County HazMat Permit Fee, Mendocino County Air Quality Permit, SWRCB Discharge Fee	\$25,000	\$25,000	\$25,000
639 Fines and Penalties		\$ 50,000	\$ 50,000	\$ 50,000
612.3580.639.001	Fines and penalties			
682 Interest Expense		\$ 425,993	\$ 425,993	\$ 425,993
612.3580.682.000	Interest portion of annual payment to California State Department of Water Resources for Sewer Treatment Plant Construction Loan [final payment April 2016].	\$58,528	\$58,528	\$58,528
612.3580.682.000	Principal portion of annual payment to California State Department of Water Resources for Sewer Treatment Plant Construction Loan [final payment April 2016].	\$367,466	\$367,466	\$367,466
690 Supplies and Equipment		\$ 27,000	\$ 27,000	\$ 27,000
612.3580.690.000	Laboratory Testing Supplies	\$17,000	\$17,000	\$17,000
612.3580.690.001	Miscellaneous Office and Computer Supplies	\$5,500	\$5,500	\$5,500
612.3580.690.002	Training Materials and Safety Supplies	\$4,500	\$4,500	\$4,500
800 Machinery and Equipment		\$ 226,000	\$ 226,000	\$ 226,000
612.3580.800.000	Factory Overhaul of one AWWT Feed Pump	\$28,000	\$28,000	\$28,000
612.3580.800.000	Replacement of AWWT Feed Pump Motors	\$30,000	\$30,000	\$30,000
612.3580.800.000	Flow Meter	\$18,000	\$18,000	\$18,000
612.3580.800.000	Recycled Water Pump Station - On Site	\$150,000	\$150,000	\$150,000
DEPARTMENT TOTAL		<u>\$ 2,842,701</u>	<u>\$ 2,842,701</u>	<u>\$ 2,842,701</u>

CITY OF UKIAH
SEWER RATE STABILIZATION FUND

Fund	622
Department	Summary

FISCAL YEAR 2012-2013

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
REVENUE								
Interest Income		91,721	38,625	30,000	43,845	43,845	43,845	43,845
Misc Revenue								
TOTAL REVENUE	\$ 0	\$ 91,721	\$ 38,625	\$ 30,000	\$ 43,845	\$ 43,845	\$ 43,845	\$ 43,845
EXPENDITURES								
Rate stabilization expenditures								
General Government allocation			\$ 3,445	3,019	3,019	5,163	5,163	5,163
TOTAL EXPENDITURES	\$ 0	\$ 0	\$ 3,445	\$ 3,019	\$ 3,019	\$ 5,163	\$ 5,163	\$ 5,163

NET INCOME	\$ 0	\$ 91,721	\$ 35,180	\$ 26,981	\$ 40,826	\$ 38,682	\$ 38,682	\$ 38,682
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Transfers In Fund 612	2,100,000		1,310,873					
Transfers In Fund 611								
Transfers In Fund 614								
Transfers In Fund 620	750,000							
Transfers (Out) 612		(761,337)				(434,650)	(434,650)	(434,650)
Transfers (Out) 611								
Transfers (Out) 614								
Transfers (Out) 620						(72,442)	(72,442)	(72,442)

FUND BALANCE BEGINNING	\$ 0	\$ 2,850,000	\$ 2,180,384	\$ 3,526,437	\$ 3,526,437	\$ 3,567,263	\$ 3,567,263	\$ 3,567,263
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Fund Balance Adjustments								
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FUND BALANCE ENDING	\$ 2,850,000	\$ 2,180,384	\$ 3,526,437	\$ 3,553,418	\$ 3,567,263	\$ 3,098,853	\$ 3,098,853	\$ 3,098,853
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Note: This fund was created to hold net income not reserved or designated for other purposes according to the bond covenants that provide for transfers from a rate stabilization fund to be counted in the calculation of coverage of the debt payments. Money from this fund may be transferred back to the operating fund as revenue for future expenditures.

CITY OF UKIAH
CITY/SANITATION DISTRICT SEWER CONSTRUCTION AND
DEBT PAYMENT FUND
FISCAL YEAR 2012-2013

Fund	611
Department	7410

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
REVENUE								
Interest Income	860,367	8,494	90,976	60,000	48,688	48,688	48,688	48,688
Lease purchase financing	0							
TOTAL REVENUE	\$ 860,367	\$ 8,494	\$ 90,976	\$ 60,000	\$ 48,688	\$ 48,688	\$ 48,688	\$ 48,688
EXPENDITURES								
Capital Expenditures								
Debt Service	3,739,200	4,550,034	4,889,115	4,879,200	4,881,136	4,873,500	4,873,500	4,873,500
Treatment Plant Upgrade	16,792,968	2,412,817	45,674	0				
TOTAL EXPENDITURES	\$ 20,532,168	\$ 6,962,851	\$ 4,934,789	\$ 4,879,200	\$ 4,881,136	\$ 4,873,500	\$ 4,873,500	\$ 4,873,500
NET INCOME	\$ (19,671,801)	\$ (6,954,357)	\$ (4,843,812)	\$ (4,819,200)	\$ (4,832,448)	\$ (4,824,812)	\$ (4,824,812)	\$ (4,824,812)
TRANSFER IN FOR DEBT SER	3,747,200	3,747,200	1,724,924	1,888,934	1,888,934	4,873,500	4,873,500	4,873,500
FUND BALANCE BEGINNING	3,471,761	3,275,075	5,815,849	4,498,676	4,498,676	1,555,162	1,555,162	1,555,162
Investment In Fixed Assets	15,727,915	5,747,931	1,801,715					
FUND BALANCE ENDING	\$ 3,275,075	\$ 5,815,849	\$ 4,498,676	\$ 1,568,410	\$ 1,555,162	\$ 1,603,850	\$ 1,603,850	\$ 1,603,850

NOTES:

Revenue held in the Bond Trustee's Project Fund is transferred to the Debt Service Fund after all Project expenditures are paid. In FY 2011/12, \$1,132,000 was transferred by the trustee for funding of the August 2011 debt payment. Therefore the other transfers are reduced accordingly.

Debt payments are funded through transfers of money from the individual City and Sanitation District Capital Improvement Funds (620 and 650, respectively), and the Sewer Operations Fund 612 and the UVSD Operations Fund 641.

The capacity expansion portion of the WWTP construction project debt (20%) is funded by transfers from Fund 620 (\$349,019) (35%) and from Fund 650 (\$638,429) (65%).

The remaining funding (\$3,886,052) for the debt payment is transferred from Fund 612 (city share) and Fund 641 (UVSD share).

**CITY OF UKIAH/UKIAH VALLEY SANITATION DISTRICT
WWTP CONSTRUCTION/DEBT PAYMENT FUND**

FISCAL YEAR 2012-2013

<u>ACCOUNT NO. 611-7410</u>		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
680 Debt Service		\$ 4,873,500	\$ 4,873,500	\$ 4,873,500
611.7410.680.000	Bonds issued March 2006 for Wastewater Treatment Plant upgrade - Principal	\$1,720,000	\$1,720,000	\$1,720,000
611.7410.680.000	Interest	\$3,142,500	\$3,142,500	\$3,142,500
611.7410.680.000	Wells Fargo Trustee Fee	\$2,500	\$2,500	\$2,500
611.7410.680.000	ABAG admin fee	\$8,500	\$8,500	\$8,500

**CITY OF UKIAH/UKIAH VALLEY SANITATION DISTRICT
SEWER CAPITAL PROJECTS FUND**

(Projects funded by revenue transferred from the operating fund #612)

FISCAL YEAR 2012-2013

Fund	614
Department	Summary

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
REVENUE								
Interest Income	146,562	136,301	71,334	72,000	46,594	46,594	46,594	46,594
Misc Revenue		5,987						
Funds from 641 for Cap. Proj.				448,000	448,000	448,000	448,000	448,000
TOTAL REVENUE	\$ 146,562	\$ 142,288	\$ 71,334	\$ 520,000	\$ 494,594	\$ 494,594	\$ 494,594	\$ 494,594
EXPENDITURES								
Sewer Lateral Grants (I/I) - City	17,093	36,416	19,896	142,000	24,000	142,000	142,000	142,000
Study of recycling - City	12,500		7,593	78,750	194,249			
Line replacements - City		117,871	154	12,500				
Main replacements - City		164,712	505,988	154,018		150,000	150,000	150,000
Inflow/Infiltration - City	19,783	17,260		164,712		175,000	175,000	175,000
System maintenance - City		31,256	1,065	64,770		64,770	64,770	64,770
Emergency/Contingency/Fines - City			10,317	45,000		45,000	45,000	45,000
Sewer Lateral Grants (I/I) - District			2,000	196,000		100,000	100,000	100,000
Study of recycling - District			7,355		175,795			
Line replacements - District		369,159	54,063					
Main replacements - District	126		223,039					
Inflow/Infiltration - District	27,846	42,847	53,296	323,775	250	309,000	309,000	309,000
Emergency/Contingency/Fines - District			10,317					
TOTAL EXPENDITURES	\$ 77,348	\$ 779,521	\$ 895,083	\$ 1,181,525	\$ 394,294	\$ 985,770	\$ 985,770	\$ 985,770
NET INCOME	\$ 69,214	\$ (637,233)	\$ (823,749)	\$ (661,525)	\$ 100,300	\$ (491,176)	\$ (491,176)	\$ (491,176)
Transfers In (Out) Fund 612	944,915	944,915.00	496,080	496,080	496,080	496,080	496,080	496,080
Transfers In (Out) Fund 641		(21,875)	(39,119)	(24,225)	(24,225)	(21,000)	(21,000)	(21,000)
TOTAL TRANSFERS IN (OUT)	\$ 944,915	\$ 923,040	\$ 456,961	\$ 471,855	\$ 471,855	\$ 475,080	\$ 475,080	\$ 475,080
FUND BALANCE BEGINNING	\$ 2,808,906	\$ 3,823,035	\$ 4,108,842	\$ 3,742,055	\$ 3,742,055	\$ 4,314,210	\$ 4,314,210	\$ 4,314,210
Fund Balance Adjustments								
FUND BALANCE ENDING	\$ 3,823,035	\$ 4,108,842	\$ 3,742,055	\$ 3,552,385	\$ 4,314,210	\$ 4,298,114	\$ 4,298,114	\$ 4,298,114
ENDING FUND BALANCE DETAIL								
City Fund Balance	1,934,562	2,069,114	1,784,544	1,618,874	2,062,375	1,981,685	1,981,685	1,981,685
District Fund Balance	1,666,132	1,681,087	1,527,535	1,431,535	1,775,265	1,793,265	1,793,265	1,793,265
Unallocated Fund Balance	222,340	358,641	429,976	501,976	476,570	523,164	523,164	523,164
Total Fund Balance	\$ 3,823,035	\$ 4,108,842	\$ 3,742,055	\$ 3,552,385	\$ 4,314,210	\$ 4,298,114	\$ 4,298,114	\$ 4,298,114

Note: This fund was created to record the capital improvement projects portion of the sewer revenue from the 2005 Sewer improvement bonds rate calculation.

**CITY OF UKIAH/UKIAH VALLEY SANITATION DISTRICT
SEWER CAPITAL PROJECTS FUND**

(Projects funded by revenue transferred from the operating fund #612)

FISCAL YEAR 2012-2013

Fund	614
Department	Summary

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved

Detail of Fund balance by Entity

City Fund Balance								
Sewer Lateral Grants (I/I) - City	(21,093.18)	(57,509)	(77,405)	(219,405)	(101,405)	(243,405)	(243,405)	(243,405)
Study of recycling - City	484,485.00	608,505	666,023	711,293	595,794	719,814	719,814	719,814
Line replacements - City	377,708.00	360,079	409,409	491,165	503,665	597,920	597,920	597,920
Main replacements - City	397,588.00	332,092	(121,807)	(176,609)	(22,591)	(73,375)	(73,375)	(73,375)
Inflow/Infiltration - City	298,287.04	360,401	402,071	316,732	481,444	385,817	385,817	385,817
System maintenance - City	99,397.00	92,945	104,901	64,935	129,705	89,739	89,739	89,739
Emergency/Contingency - City	298,191.00	372,603	401,352	430,764	475,764	505,176	505,176	505,176
Rounding adjustment	(0.46)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
Total City Fund Balance	\$ 1,934,562	\$ 2,069,114	\$ 1,784,544	\$ 1,618,874	\$ 2,062,375	\$ 1,981,685	\$ 1,981,685	\$ 1,981,685
District Fund Balance								
Sewer Lateral Grants (I/I) - District	-	-	(2,000)	(198,000)	(2,000)	98,000	98,000	98,000
Study of recycling - District	432,744.00	544,953	596,508	596,508	420,713	420,713	420,713	420,713
Line replacements - District	328,886.00	45,006	35,714	35,714	35,714	35,714	35,714	35,714
Main replacements - District	309,196.50	398,964	223,052	223,052	223,052	223,052	223,052	223,052
Inflow/Infiltration - District	249,110.47	256,202	201,489	301,489	625,014	643,014	643,014	643,014
System maintenance - District	86,549.00	108,991	120,773	120,773	120,773	120,773	120,773	120,773
Emergency/Contingency - District	259,646.00	326,971	352,000	352,000	352,000	252,000	252,000	252,000
Rounding adjustment	0.46	-	-	-	-	-	-	-
Total District Fund Balance	\$ 1,666,132	\$ 1,681,087	\$ 1,527,535	\$ 1,431,535	\$ 1,775,265	\$ 1,793,265	\$ 1,793,265	\$ 1,793,265
Unallocated Fund Balance	222,340.45	358,641	429,976	501,976	476,570	523,164	523,164	523,164
Total Fund Balance	\$ 3,823,035	\$ 4,108,842	\$ 3,742,055	\$ 3,552,385	\$ 4,314,210	\$ 4,298,114	\$ 4,298,114	\$ 4,298,114

CITY OF UKIAH/UKIAH VALLEY SANITATION DISTRICT
SEWER CAPITAL PROJECTS
(Projects funded by revenue from the operating fund #612)
FISCAL YEAR 2012-2013

ACCOUNT NO. 614-3510		DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
250	Contractual Services	\$ 242,000	\$ 242,000	\$ 242,000
614.3510.250.810	Sewer Lateral Grants/City	\$142,000	\$142,000	\$142,000
614.3510.250.811	Sewer Lateral Grants/District	\$100,000	\$100,000	\$100,000
430	Emergency Repairs & Maintenance	\$ 0	\$ 0	\$ 0
614.3510.430.810	Fines & Penalties/City			
614.3510.430.811	Fines & Penalties/District			
639	Fines and Penalties	\$ 0	\$ 0	\$ 0
614.3510.639.810	Fines & Penalties/City			
614.3510.639.811	Fines & Penalties/District			
810	System Capital Improvements - City	\$ 434,770	\$ 434,770	\$ 434,770
	General System Upgrades (Manholes, Lifts) & Sewer Replacement and/or Relining.			
614.3510.810.001	Study of recycling - 50% matching grant	\$0	\$0	\$0
614.3510.810.002	Line replacements	\$0	\$0	\$0
614.3510.810.003	Main replacements	\$150,000	\$150,000	\$150,000
614.3510.810.004	Inflow/Infiltration	\$175,000	\$175,000	\$175,000
614.3510.810.005	System maintenance	\$64,770	\$64,770	\$64,770
614.3510.810.006	Emergency/Contingency	\$45,000	\$45,000	\$45,000
811	System Capital Improvements - District	\$ 309,000	\$ 309,000	\$ 309,000
	General System Upgrades (Manholes, Lifts) & Sewer Replacement and/or Relining.			
614.3510.811.001	Study of recycling - 50% matching grant	\$0	\$0	\$0
614.3510.811.002	Line replacements	\$0	\$0	\$0
614.3510.811.003	Main replacements	\$0	\$0	\$0
614.3510.811.004	Inflow/Infiltration	\$309,000	\$309,000	\$309,000
614.3510.811.005	System maintenance	\$0	\$0	\$0
614.3510.811.006	Emergency/Contingency	\$0	\$0	\$0
DEPARTMENT TOTAL		\$ 985,770	\$ 985,770	\$ 985,770

**CITY OF UKIAH
CITY SEWER CAPITAL IMPROVEMENT FUND**

Fund	620
Department	Summary

FISCAL YEAR 2012-2013

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	City Manager Recommends	Council Approved
REVENUE								
Interest Income	83,910	27,915	422	17,400	5,057	5,057	5,057	5,057
Sewer Fees & Charges	54,865	79,678	40,502	54,555	384,946	54,555	54,555	54,555
Misc/Grant Revenue								
TOTAL REVENUE	\$ 138,775	\$ 107,593	\$ 40,924	\$ 71,955	\$ 390,003	\$ 59,612	\$ 59,612	\$ 59,612
EXPENDITURES								
Property Acquisition								
Operating expenses			1,148	974	974	584	584	584
Sewer Construction Projects								
TOTAL EXPENDITURES	\$ 0	\$ 0	\$ 1,148	\$ 974	\$ 974	\$ 584	\$ 584	\$ 584

NET INCOME	\$ 138,775	\$ 107,593	\$ 39,776	\$ 70,981	\$ 389,029	\$ 59,028	\$ 59,028	\$ 59,028
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TRANSFER TO RATE STABILIZATION FUND	(750,000)	-						
TRANSFER FROM RATE STABILIZATION FUND						72,442	72,442	72,442
TRANSFER TO FUND 611 FOR DEBT SERVICE PAYMENTS*	(344,000)	(344,000)	(339,160)	(266,051)	(266,051)	(346,019)	(346,019)	(346,019)

FUND BALANCE BEGINNING	\$ 1,897,228	\$ 942,003	\$ 705,596	\$ 406,212	\$ 406,212	\$ 529,190	\$ 529,190	\$ 529,190
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Fund Balance Adjustments								
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FUND BALANCE ENDING	\$ 942,003	\$ 705,596	\$ 406,212	\$ 211,142	\$ 529,190	\$ 314,641	\$ 314,641	\$ 314,641
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* To fund capacity expansion portion of WWTP construction project.

CITY SEWER CAPITAL IMPROVEMENT FUND
FISCAL YEAR 2012-2013

ACCOUNT NO. 620-7402

	DEPARTMENT REQUEST	CITY MGR RECOMMENDED	ADOPTED BUDGET
291 General Government Charges	\$ 584	\$ 584	\$ 584
620.7402.291.000 City Sewer Capital Fund's portion of the Treasurer's charges for fund balance in investment portfolio.			
DEPARTMENT TOTAL	<u>\$ 584</u>	<u>\$ 584</u>	<u>\$ 584</u>
FUND TOTAL	<u>\$ 584</u>	<u>\$ 584</u>	<u>\$ 584</u>

Includes UVSD Board Passed Budget,
with exception of 641.7402.611-614.

SANITATION DISTRICT SPECIAL FUND
On Deposit with The City of Ukiah

Fund	641
Department	7402

FISCAL YEAR 2012-2013

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	General Mgr Request	DIST Mgr Recommends	Council Approved
REVENUE								
Interest Income	36,446	33,862	47,044	18,000	17,966	17,966	17,966	17,966
Domestic Sewage (UVSD)	Revenue previously recorded in Fund #612		1,811,510	1,860,348	1,860,348	2,838,997	2,838,997	2,838,997
Commercial Sewage (UVSD)			2,095,520	2,101,634	2,101,634	1,122,985	1,122,985	1,122,985
Miscellaneous			25,799					
Right-of-way Rental	72,781							
TOTAL REVENUE	\$ 109,227	\$ 3,740,195	\$ 3,979,873	\$ 3,979,982	\$ 3,979,948	\$ 3,979,948	\$ 3,979,948	\$ 3,979,948
EXPENDITURES								
Personnel Costs	86,224	100,523	132,394	122,111	101,577	97,755	97,755	97,755
Operations	8,690	3,363,450	2,131,679	4,021,322	3,943,916	4,293,997	4,259,531	4,193,274
Capital Expenditures								
TOTAL EXPENDITURES	\$ 94,914	\$ 3,463,973	\$ 2,264,073	\$ 4,143,433	\$ 4,045,493	\$ 4,391,752	\$ 4,357,286	\$ 4,291,029
NET INCOME	\$ 14,313	\$ 276,222	\$ 1,715,801	\$ (163,451)	\$ (65,545)	\$ (411,804)	\$ (377,338)	\$ (311,081)
TRANSFER IN (OUT)								
Transfer from Fund 612		191,140		174,100			-	-
Transfer from Fund 614		21,875	39,119	24,225	24,225	21,000	21,000	21,000
Transfer from Fund 642						393,255	393,255	393,255
TOTAL TRANSFER IN (OUT)		213,015	39,119	198,325	24,225	414,255	414,255	414,255
FUND BALANCE BEGINNING	\$ 680,440	\$ 694,753	\$ 1,183,990	\$ 2,938,910	\$ 2,938,910	\$ 2,897,590	\$ 2,897,590	\$ 2,897,590
Fund Balance Adjustments								
FUND BALANCE ENDING	\$ 694,753	\$ 1,183,990	\$ 2,938,910	\$ 2,973,784	\$ 2,897,590	\$ 2,900,041	\$ 2,934,507	\$ 3,000,764

Right-of-way Rental Revenue represented a portion of the Right-of-way Rental expense paid by UVSD customers in their rate.

Includes UVSD Board Passed Budget,
with exception of 641.7402.611-614.

**CITY OF UKIAH/UKIAH VALLEY SANITATION DISTRICT
SANITATION DISTRICT SPECIAL FUND
SEWER MAIN CONSTRUCTION
FISCAL YEAR 2012-2013**

ACCOUNT NO. 641-7402		DISTRICT REQUEST (1)	DIST MGR RECOMMENDED	ADOPTED BUDGET
110 Salaries, Regular		\$ 97,755	\$ 97,755	\$ 97,755
641.7402.110.000	Total Personnel Cost: District Manager and Board Secretary, Administrative Assistant, and Inspector			
160 Travel, Conference, and Training		\$ 2,650	\$ 2,650	\$ 2,650
641.7402.160.001	Seminars - Training District Manager	\$2,500	\$2,500	\$2,500
641.7402.160.002	District Manager	\$150	\$150	\$150
210 Utilities		\$ 740	\$ 740	\$ 740
641.7402.220.001				
220 Telephone		\$ 1,700	\$ 1,700	\$ 1,700
641.7402.220.001	Telephone & DSL			
231 Printing & Publishing		\$ 400	\$ 400	\$ 400
641.7402.231.001	Reproduction			
232 Legal Advertising		\$ 1,500	\$ 1,500	\$ 1,500
641.7402.232.001	Publication of notices of public hearings, ordinances, etc.			
250 Contract and Professional Services		\$4,275,527	\$ 4,241,061	\$4,174,158
641.7402.250.000	State Controller's report preparation	\$450	\$450	\$450
641.7402.250.001	Audit Services & Special auditor services	\$12,000	\$12,000	\$12,000
641.7402.250.001	Payroll Services	\$1,000	\$1,000	\$1,000
641.7402.250.001	Banking Services	\$500	\$500	\$500
641.7402.250.001	Computer services	\$1,000	\$1,000	\$1,000
641.7402.250.001	LAFCO expense	\$8,500	\$8,500	\$8,500
641.7402.250.001	Legal Services	\$16,170	\$16,170	\$16,170
641.7402.250.001	UVCTV Contract	\$1,930	\$1,930	\$1,930
641.7402.250.612	UVSD Share of Joint Operating Fund Expenses (47.5%)	\$2,296,559	\$2,262,093	\$2,195,190 *
641.7402.250.611	UVSD Share of Transfer to Debt Service (47.5%)	\$1,847,057	\$1,847,057	\$1,847,057
641.7402.250.614	UVSD Transfer to Capital Projects Fund #614		\$0	\$0
641.7402.250.001	Financial Services	\$10,000	\$10,000	\$10,000
641.7402.250.001	Liability & Property Insurance	\$3,801	\$3,801	\$3,801
641.7402.250.001	Parcel Quest	\$1,800	\$1,800	\$1,800
641.7402.250.001	District Engineer Services	\$38,510	\$38,510	\$38,510
641.7402.250.001	Arch Engineer & Plan Services	\$30,000	\$30,000	\$30,000
641.7402.250.001	Board Stipend	\$3,000	\$3,000	\$3,000
641.7402.250.001	Prop Tax Admin	\$1,250	\$1,250	\$1,250
641.7402.250.001	Mapping Services	\$2,000	\$2,000	\$2,000

Includes UVSD Board Passed Budget,
with exception of 641.7402.611-614.

**CITY OF UKIAH/UKIAH VALLEY SANITATION DISTRICT
SANITATION DISTRICT SPECIAL FUND
SEWER MAIN CONSTRUCTION
FISCAL YEAR 2012-2013**

ACCOUNT NO. 641-7402		DISTRICT REQUEST (1)	DIST MGR RECOMMENDED	ADOPTED BUDGET
291 General Government Charges		\$ 1,400	\$ 1,400	\$ 2,046
641.7402.291.000	Sanitation District Special Fund portion of the Treasurer's charges for fund balance in investment portfolio.			
302 Equipment Maintenance & Repair		\$ 750	\$ 750	\$ 750
641.7402.302.001	Maintenance agreement & relocate copier	\$750	\$750	\$750
330 Rental of Land and Buildings		\$ 7,760	\$ 7,760	\$ 7,760
641.7402.330.001	Office lease, Chamber rental, office relocation	\$7,760	\$7,760	\$7,760
411 Postage		\$ 500	\$ 500	\$ 500
641.7402.411.001	Postage	\$500	\$500	\$500
690 Supplies		\$ 1,070	\$ 1,070	\$ 1,070
641.7402.690.001	Supplies	\$870	\$870	\$870
641.7402.690.001	Software updates	\$200	\$200	\$200
DEPARTMENT TOTAL		<u>\$4,391,752</u>	<u>\$ 4,357,286</u>	<u>\$4,291,029</u>

* Subject to change with updated %'s.

(1) The UVSD requested these expenses be included in the Sewer Operating Fund #612. The City Manager recommends they continue in this Fund #641.

Presented for City Council information only.
 UVSD operating budget will be added after adoption.

**SANITATION DISTRICT
 CAPITAL IMPROVEMENT FUND
 On Deposit with The City of Ukiah
 FISCAL YEAR 2012-2013**

Fund	650
Department	7420

Account Name	2008-09	2009-10	2010-11	2011-2012		2012-2013		
	Actual	Actual	Actual	Budget	Projected Actual	Department Request	Manager Recommends	Council Approved
REVENUE								
Interest Income	102,820	11,908	9,695	5,600	4,500	4,500	4,500	4,500
Grant revenue								
Sewer Fees & Charges	50,223	268,533	424,988	218,220	133,607			
TOTAL REVENUE	\$ 153,044	\$ 280,441	\$ 434,683	\$ 223,820	\$ 138,107	\$ 4,500	\$ 4,500	\$ 4,500
EXPENDITURES								
7420 Operations & Maintenance	1,969	23,948	478	97	97	682	682	682
7420 Capital Expenditures	37,453	267,908	17,385					
TOTAL EXPENDITURES	\$ 39,422	\$ 291,856	\$ 17,863	\$ 97	\$ 97	\$ 682	\$ 682	\$ 682
NET INCOME	\$ 113,622	\$ (11,415)	\$ 416,820	\$ 223,723	\$ 138,010	\$ 3,818	\$ 3,818	\$ 3,818
TRANSFER TO RATE STABILIZAT	(1,400,000)							
TRANSFER FROM RATE STABILIZATION FUND		346,852				322,870	322,870	322,870
TRANSFER TO FUND 611 FOR								
DEBT SERVICE PAYMENTS*	(638,000)	(638,000)		(490,883)	(490,883)	(638,429)	(638,429)	(638,429)
FUND BALANCE BEGINNING	\$ 2,474,736	\$ 550,357	\$ 247,794	\$ 664,614	\$ 664,614	\$ 311,741	\$ 311,741	\$ 311,741
FUND BALANCE ENDING	\$ 550,357	\$ 247,794	\$ 664,614	\$ 397,454	\$ 311,741	\$ 0	\$ 0	\$ 0

* To fund capacity expansion portion of WWTP construction project.

Presented for City Council information only.

UVSD operating budget will be added after adoption. **SANITATION DISTRICT CAPITAL IMPROVEMENT FUND**

FISCAL YEAR 2012-2013

<u>ACCOUNT NO. 650-7420</u>		DEPARTMENT REQUEST	MGR RECOMMENDED	ADOPTED BUDGET
250 Contractual Services		\$ 0	\$ 0	\$ 0
650.7420.250.000	Sanitation District's State Controller's Report.			
291 General Government Charges		\$ 682	\$ 682	\$ 682
650.7420.291.000	Sanitation District's portion of the Treasurer's charges for fund balance in investment portfolio.			
630 Taxes and Fees		\$ 0	\$ 0	\$ 0
650.7420.630.000	SWRCB Discharge Fee			
690 Supplies and Equipment		\$ 0	\$ 0	\$ 0
650.7420.690.000				
800 Capital Projects		\$ 0	\$ 0	\$ 0
650.7420.800.000	Olive Lane sewer extension - rebudgeted from Fiscal Year 2007-08.	\$0	\$0	\$0
650.7420.800.000	UVSD Project	\$0	\$0	\$0
DEPARTMENT TOTAL		<u>\$ 682</u>	<u>\$ 682</u>	<u>\$ 682</u>

BUDGET TRANSFER REQUEST

Attachment B (1 Page)

TO: BUDGET OFFICER

DATE 07/01/2012

FROM: Tim Eriksen

DEPT: Public Works Dept.

Please adjust the budget for the amount(s) as shown below:

FROM Account No.	Amount	TO Account No.	Amount		
<u>612.0800.680.050</u>	<u>30,000.00</u>	<u>612.999.011 (offset acct)</u>	<u>30,000.00</u>	Item #1	Offset 612.3510.720.000 Expense for Reimbursable Jobs
<u>612.3505.250.007</u>	<u>30,000.00</u>	<u>614.3510.810.001</u>	<u>15,750.00</u>	Item #2	Move from Fund 612 to Fund 614 - Recycled Water Pump Station Design - City
		<u>614.3510.811.001</u>	<u>14,250.00</u>		Move from Fund 612 to Fund 614 - Recycled Water Pump Station Design - UVSD
<u>612.3580.800.000</u>	<u>150,000.00</u>	<u>612.999.021 (offset acct)</u>	<u>150,000.00</u>	Item #3	Remove Recycled Water Pump Station from Budget
<u>612.999.021 (offset acct)</u>	<u>20,000.00</u>	<u>614.3510.810.007</u>	<u>10,500.00</u>	Item #4	Add Septage Receiving Feasibility Study - City
		<u>614.3510.811.007</u>	<u>9,500.00</u>		Add Septage Receiving Feasibility Study - UVSD
	<u>230,000.00</u>		<u>230,000.00</u>		

Justification:

Agreed Upon Changes (at Staff Level) for the 2012-13 Sewer Budget.

Additional agreed upon terms: No Transfers allowed from the following: 612.3510.639.001 & 612.3580.639.001 Fines & Penalties

Any Expenses from the Fines & Penalties Accounts require notification to UVSD.

REQUESTED BY:

Department Head

APPROVED BY:

City Manager

Approval of City Manager is required for transfers within Fund or Department Budgets.
Transfers between Fund Budgets require separate City Council approval.