

Final Approved as of 9/12/2018 UKIAH VALLEY SANITATION DISTRICT
ADMINISTRATIVE BUDGET FISCAL YEAR 2018/2019
Amended October 10, 2018

				September 12 Version	October 10 Proposed
	FUND 9402 Munis ACCOUNT NUMBER	EXPENDITURE DESCRIPTION	Notes	2018/2019	2018/2019
				Final	Final-Amended
	7402.110.000	Wages & Payroll (Personnel)		\$287,682.66	\$287,682.66
	94024423 51110	District Manager		134,923.36	134,923.36
		Interim Distinct Manager		69,120.00	69,120.00
	94024423 51110	Administrative Assistant/Sec.		45,500.00	45,500.00
	94024423 51110	Tech Assistant		22,500.00	22,500.00
	94024423 51110	Employer Contribution (SS, UE, WC)		15,639.30	15,639.30
		Office Expense		\$21,450.00	\$23,850.00
	94024423 55100	Telephone & DSL		2,500.00	2,500.00
		Dues & Subscriptions		1,100.00	1,100.00
	94024424 61410	Office Rent		7,500.00	7,500.00
		Office Utilities		750.00	750.00
	94024424 54101	Postage		500.00	500.00
	94024424 54100	Supplies		100.00	2,500.00
	94024423 52100	Reproduction (prints & copies)		500.00	500.00
	94024424 54100	Office Equipment		4,500.00	4,500.00
	94024424 61410	Room Rent - Chambers		0.00	0.00
	94024424 54100	Software/Web		4,000.00	4,000.00
	94024423 52100	Auditing & Fiscal Services		\$218,520.00	\$253,520.00
	94024423 52100	Audit Services-FS Preparation		130,000.00	165,000.00
	94024423 52100	Accounting/bookkeeping Services		10,200.00	10,200.00
	94024423 52100	Banking Services		500.00	500.00
	94024423 52100	State Controllers Report		1,500.00	1,500.00
	94024423 52100	Accounting Start-up		7,000.00	7,000.00
	94024423 52100	Liability and Property Insurance		8,200.00	8,200.00

	94024423 52100	Financial Review		61,120.00	61,120.00
		Other Prof & Special Services		\$76,014.00	\$83,514.00
	94024423 52100	Engineer Services		20,000.00	20,000.00
	94024423 52100	Mapping Services (GIS)		1,000.00	1,000.00
	94024423 52100	Computer Services/Hardware		6,200.00	6,200.00
	94024423 52100	Parcel Quest		0.00	0.00
	94024423 52100	LAFCO Expense 640		9,500.00	9,500.00
	94024423 52100	County Auditor (property tax admin)		1,400.00	1,400.00
		PR and Newsletter			7,500.00
		Rate Study		25,850.00	25,850.00
	94024423 52100	Telecast		1,000.00	1,000.00
		Board Stipend		2,000.00	2,000.00
	94024423 52100	Elections fees		9,064.00	9,064.00
	94024423 52150	Publication & Legal Notices		\$1,000.00	\$1,000.00
	94024423 52100	Legal Fees		\$620,000.00	\$1,055,711.00
		Training/Transportation/Travel		13,000.00	13,000.00
		Travel to Seminars (Board)		4,000.00	4,000.00
		Travel for District Manager		2,500.00	2,500.00
		Staff Training and Development		3,000.00	3,000.00
		Seminars/Conferences		3,500.00	3,500.00
	SUBTOTAL EXPENSES EXCLUDING PERSONNEL			\$329,984.00	\$374,884.00
	SUBTOTAL EXPENSES INCLUDING PERSONNEL EXCLUDING LEGAL			\$617,666.66	\$662,566.66
	TOTAL EXPENSES INCLUDING PERSONNEL	INCLUDING LEGAL		\$1,237,666.66	\$1,718,277.66
		Capital Expenditures			
	Fund 650	Capital Expenditure			
	Fund 614	Capital Expenditure			
	Fund 944	Capital Expenditure		TBD	TBD